

New Zealand Universities Antarctic Alliance (NZUAA)
Minutes for the First meeting held at the University of Canterbury
Monday 4th July 2005

Present: Clive Evans (U Auckland), John Buckeridge (AUT), Bryan Storey (U Canterbury), Wendy Lawson (U Canterbury), Graham Barrell (Lincoln U), John Cockrem (U Massey), Gary Wilson (Otago U), Peter Barrett (VUW), Lars Brabant (U Waikato), Lou Sanson (Antarctica New Zealand)

Welcome: Professor Ian Shaw (PVC College of Science, U Canterbury) welcomed the committee members and opened the first meeting of the NZUAA. He oversaw the nomination of the chair and led a discussion on the term of duty for the chair. It was agreed that Bryan Storey should be the chair for the first two years and that the duration be reviewed prior to the election of the subsequent chair.

Review of framework document: BCS tabled a framework document for NZUAA that was drafted by the Steering committee in February 2005. Minor changes were made to the Mission statement, Key functions and Structure (see attached for revised version) following discussion.

BCS tabled a letter he received from ACRI in response to an invitation to ACRI to nominate a representative to act as observer on behalf of the CRIs. The letter asked that NZUAA approach individual CRIs with a specific interest in Antarctica to send a representative. The importance of the link between NZUAA and CRIs, and a willingness to work together were emphasized in a subsequent discussion. However, it was agreed that a representative of each CRI was not necessary and that we should approach the relevant CRIs directly to nominate a single observer that would represent their collective interests. The observer could rotate between different CRIs on an annual basis.

ACTION: BCS to contact relevant CRIs and arrange for an observer to attend next meeting

\$2000 contribution. BCS reported that all member universities had agreed to pay the \$2000 contribution and that he had invoiced each university via normal channels. Members asked that details be forwarded to them so as they could insure payment was made from the correct account. BCS reported that he would table a detailed account at the start of each meeting so as members could keep track of expenditure. The account will, in the first instance, be used to pay members meeting expenses specifically travel. Members were asked to submit travel expenses to BCS as soon as possible after the meeting for immediate payment.

ACTION: BCS to forward invoice details to committee members.

Links to other NZ Antarctic committees: BCS tabled the Terms of Reference for the NZ Royal Society Committee on Antarctic Research (RSCAS). It was agreed that there was no conflict of interest between RSCAS and NZUAA and that they complemented

each other. Members common to both committees would enable good communication between the two committees.

ACTION: BCS to inform RSCAS of the terms of reference of the NZUAA at their next meeting in August.

The issue of making NZUAA a sub committee of NZVCC was raised. It was agreed that this was a suitable and worthwhile exercise.

ACTION: BCS to consult with UC VC Professor Sharp and proceed with request.

Current status of Antarctic activities at each university: Members reported on the main Antarctic teaching and research activities at their university and the level of funding support that they received from university funds.

Future relevant initiatives: BCS tabled summary papers on the International Antarctic Institute, a new Masters in Antarctic Studies being developed at the University of Canterbury, and the IPY Census of Antarctic marine life Expression of Interest.

Work plan for 2005: It was agreed that we should produce a Profile document outlining the main Antarctic activities in New Zealand Universities. It should be an inventory of Antarctic facilities, courses and research programmes at each university.

ACTION: BCS to prepare a template and distribute for completion before next meeting.

It was agreed that we should set NZUAA goals for 2006 at our next meeting and formulate a five year plan.

Next meeting; It was agreed that this should be in Early October 2005.

ACTION: BCS to set date and venue.

There being no further business the meeting closed with lunch.

Bryan Storey
27 July 2005